

# Pebble Creek Condominium Association, Inc.

## Architectural Design & Review - Major Projects

Property Owner's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Pebble Creek Circle Unit #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Cell #: \_\_\_\_\_ Contractor's Phone #: \_\_\_\_\_

Please review the following in regards to "Major Projects" and the design and review process:

1. Before work can commence, the manager & President (or Board member) must approve.
2. Approval is contingent also on the approval by the Pelican Bay Foundation (if required).
3. The applicant agrees to obtain all required permits, licenses and adhere to all ordinances.
4. The applicant agrees to use only licensed and insured vendors, and to obtain a copy of those licenses and insurance (with the certificate to name Pebble Creek as an "additional insured").
5. The applicant agrees to comply with the Rules & Regulations & Documents of the Association.
6. All maintenance of this Modification/Repair will be performed at the owner's expense.

**7. PLEASE ATTACH THE FOLLOWING INFORMATION WHERE APPLICABLE (Check attached):**

- |   |  |
|---|--|
| <input type="checkbox"/> Sketch, blueprint plan w/dimensions  | <input type="checkbox"/> Copy of Survey        |
| <input type="checkbox"/> Location of Modification within unit | <input type="checkbox"/> Picture (s)           |
| <input type="checkbox"/> Contactor Certificate of Insurance   | <input type="checkbox"/> Color/Product Samples |
| <input type="checkbox"/> Contractor License (s)               | <input type="checkbox"/> Contractor Schedule   |

*(Check the area required for approval, and attach specs, copy of license and insurance.)*

<i><b>Change or Alteration</b></i>	<i><b>Description</b></i>
<input type="checkbox"/> Cabinets - New or altered	
<input type="checkbox"/> Window Replacement (see Window Replacement Specs on PC website)	
<input type="checkbox"/> Hurricane Shutters - New Installation	
<input type="checkbox"/> Tile/Ceramic of Hard Floorings	
<input type="checkbox"/> Wood Flooring	
<input type="checkbox"/> Bathroom Fan Replacement	
<input type="checkbox"/> Other:	

Modification Request (Please provide specific details not included in submitted attachments):

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## Architectural Design & Review Agreement

Before submitting any request, please review your Pebble Creek Condominium Association and Pelican Bay Master Association governing documents for current restrictions and architectural review and approval processes. Additionally, you and/or your Contractor should contact **Collier County Building Department** to inquire as to the necessity for permit application on all improvements. **If a permit is required, a copy must be furnished to the Association prior to the start date of the improvement.** Requests for architectural modifications must first be submitted to Pebble Creek. Notification of approval or non-approval will be provided, and if approved and required, the application must be forwarded to Pelican Bay Foundation for final review by the Homeowner.

Approval is hereby requested to make the following modification, alteration, or addition to my condo unit. In making this request, I hereby acknowledge and agree the Association has the exclusive right, in its sole discretion, to repair or remedy any damage to the common areas caused by me, my contractor(s) or permittees and that I am directly liable to the Association for any such damage. I also agree to repair any damages to my neighbors' properties. I agree to obtain all required permits and licenses, not to encroach upon any easements, and to adhere to all ordinances, laws, restrictions and rules and regulations of Collier County and the Association. As a condition precedent to granting approval of my request, I assume sole responsibility for the repair, maintenance or replacement of any change, alteration, or addition, and that this assumption is binding upon my heirs, successors and assignees, and in furtherance shall be disclosed prior to any conveyance of my unit in whole or in part.

I AGREE THAT THE ASSOCIATION, ITS OFFICERS AND DIRECTORS AND THE MANAGEMENT COMPANY AND ITS EMPLOYEES AND AGENTS SHALL BE HELD HARMLESS AND RELEASED FROM ANY AND ALL LIABILITY RELATED IN ANY WAY TO THE CHANGE, ALTERATION OR ADDITION AND ANY DAMAGES RESULTING THEREFROM, WHETHER KNOWN OR UNKNOWN, AND THAT I SHALL INDEMNIFY AND HOLD THEM HARMLESS FROM ALL LOSSES, COSTS, EXPENSES AND ATTORNEY'S FEE RELATED THERETO. IN ADDITION, I IRREVOCABLY COVENANT TO REFRAIN FROM, DIRECTLY AND/OR INDIRECTLY, ASSERTING ANY CLAIM OR DEMAND, OR COMMENCING, INSTITUTING OR CAUSING TO BE COMMENCED, ANY PROCEEDING OF ANY KIND AGAINST THE ASSOCIATION, ITS OFFICERS, DIRECTORS, AND THE MANAGEMENT COMPANY AND ITS EMPLOYEES AND AGENTS, BASED UPON ANY MATTER WHICH RELATES IN ANY WAY TO THIS APPLICATION.

Contractor(s) must register with the Pebble Creek office prior to the start of work. During such meeting, the Board of Directors and/or Management may designate work areas for sawing or cutting tile or other materials, when performance of this service shall be conducted outside the condominium unit, and to designate parking areas. Contractor(s) hours are limited to **8:00 AM to 5:00 PM, Monday through Friday**. No work shall be performed on the following holidays; New Year's Day, Memorial Day, July 4<sup>th</sup> Labor Day, Thanksgiving, and Christmas, except for emergency repairs only.

**By submitting this application, I acknowledge that the recommendation by the Association of any vendor or contractor is a convenience and shall in no part act as a representation or warranty of the quality or workmanship and that I am responsible to make whatever investigation I feel necessary or appropriate. I further acknowledge that any approval of this request is only an approval that the requested work complies with the requirement of the condominium documents and shall not serve as an approval of the vendor or quality of work or any warranty of workmanship.**

**Start Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_

**Homeowner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Board of Director Signature:** \_\_\_\_\_

**Approval: Yes** \_\_\_\_\_ **No** \_\_\_\_\_